

**The Development Corporation of Needville  
Annual Meeting Minutes  
Tuesday, August 27, 2019**

**Members Present:** Mayor Andrew Bohac, Korey Garza, Alderman Corey Kelly, Connie Hall, Jason Novak, Randi Zumwalt

**Members Absent:** Scott McElrath

**Consultant Present:** Bill Knesek

**Guests Present:** Donna Svatek, Cindy Valchar, Chantelle Elder, Jason Steffek, Sandra Dorr, Tiffany Lehman, Corey Lehman

**Attorney Present:** Chris Gregg

1. **Call to order:** The meeting was called to order at 7:00 PM by Mayor Andrew Bohac.
2. **Invocation and pledges:** The invocation was given by Mayor Andrew Bohac. The pledges were led by Mayor Andrew Bohac.
3. **Comments from the audience:** Cindy Valchar addressed the board in regards to the condition of the Schendel House. Expressed that the Chamber spent money on the property, however it "looks terrible right now." Addressed issues such as the sprinkler system, landscaping and bricks for veterans. She, as well as the COC, would like the property issues to be corrected.
4. **Approval of minutes:** A motion was made by Jason Novak and seconded by Corey Kelly to approve minutes as written for the July 23, 2019 DCN meeting. Motion carried.
5. **Treasurer's report:** Mayor Andrew Bohac presented the monthly report for the month of July. Presented the board with two reports including the revenue and expenditures year to date. Stated that the CD coming due at the end of September which will later be discussed to be moved to the general fund to have the city invest in TEXPOOL. Corey Kelly made a motion and seconded by Jason Novak to approve the treasurer's report. Motion carried.
6. **Payment of bills:** Connie Hall presented the following bills: Yellow Stone landscape in the amount of \$184.67; Gregg and Gregg \$918.75 for June and \$787.50 for July, totaling \$1706.25.  
Corey Kelly made a motion and seconded by Jason Novak to approve the payment of the bills as presented. Motion carried.
7. **Business Improvement Grants:** Bill Knesek presents a grant request from Tom Kanak for a façade grant that the DCN offers up to a \$5,000.00 cash match. His current lowest bid is for \$5325.07. The DCN match would be \$2662.00. Per the law the grant request will need to be published as a project, wait 60 days after publication, hold a Public Hearing and request approval from City Council. Discussion regarding a workshop to create a project list for the next fiscal year. Connie Hall made a motion to approve Business Improvement Grant for Tom Kanak's façade grant request for a 50/50 match and seconded by Corey Kelly. Motion carried.

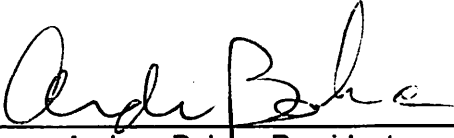
**General Meeting adjourned at 7:29 PM**

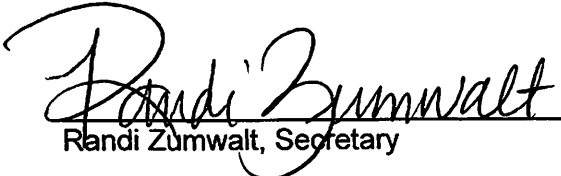
**Executive Session Called to order at 7:30 PM**

**Executive Session Ends 7:50 PM**

**Reconvene Regular Session 7:51 PM**

8. **Lease of Schendel House:** Connie Hall made a motion to approve with a draft lease of the Schendel house and seconded by Corey Kelly.
9. **FY 19-20 Budget:** Mayor Bohac presents the report for the FY19-20 Budget. Discussion included the previous FY 18-19 Budget as well as the YTD Actual. Board members reviewed and made adjustments/corrections to the proposed budget. Connie Hall made a motion and seconded by Corey Kelly to approve the proposed FY19-20 budget. Motion carried.
10. **Seek Council Approval for the following projects:** There was none.
11. **Consultant's Report:** Discussion only regarding sales tax.
12. **Adjournment:** Mayor Bohac made a motion to adjourn the meeting. The motion carried and the meeting was adjourned at 9:07 PM.

  
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Mayor Andrew Bohac, President

  
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Randi Zumwalt, Secretary